

Republic of the Philippines SOUTHERN LUZON STATE UNIVERSITY Lucban, Quezon



REQUEST FOR QUOTATION

RENTAL OF STAGE DECORATIONS FOR GRADUATION (CIT)

Purchase Request No. 2025-06-1810
Approved Budget for the Contract: £ 60,000.00

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of Rental of Stage Decorations for Graduation (CIT) to apply the sum of Sixty Thousand Pesos Only £2 60,000.00 inclusive of VAT, being the Approved Budget for the Contract (ABC), details as follows:

Qty.	Unit	ITEM/S DESCRIPTION		
1	lot	Stage Decoration		
		*Curtain Setup with styro cutouts		
		*Full Ceiling of stage		
		*Flowers		
		*Decorations on side of the bleacher		

1. The quotation-n must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2nd Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail: slsuprocurement@slsu.edu.ph

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

MARIDELC. ZABELLA
Director Procurement Office
Southern Luzon State University
Lucban, Quezon
Tel. No.: (042)540-6519



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REQUEST FOR QUOTATION

ffice/End-User:		CIT	Date:	Date:	
COMPANY NAI	O. S. L. TO-L.	PR No.: 2025	PR No.: 2025-06-1810		
ADDRESS :					
TEL. NO./FAX I	VO. :	TIN No.:			
TERMS and COND. 1. All entries must 2. Delivery period Administratitive pedelivery without vo. 3. Warranty shall (1) one year for Eq. 4. Price validity sh. 5. Suppliers require Certificate of Tax, Procurement Office	itions It be typewrit within enalties to Si alid reason. be for a min rulpment fro. all be for a p red to submi Mayor's Perrie e upon subm	teen or legibility written. upon conforme of the approved Purchase Order (P.O). ec. 69 of the Revised IRR-RA 1984 shall be imposed for non imum of three (3) months for Supplies & Materials; m date of acceptance by the end-user. period of sixty (60) calendar days. it updated documents yearly such as G-EPS Resgistration, mit, DTI, Bank Name/Account and Branch for evaluation of the mission of the quotation. ete specifications showing products certification, if applicable.	ed below and submit your quotation duly signed by Procurement office. MARIDEL C. ZABELLA Director, Procurement Office		
7. Please indicate	the brand fo	or each items being offered. g for this procurement is <u>PHP 60,000.00</u> .		hi	
Item # Qty.	Unit	ITEM/S DESCRIPTION	Unit Price	Total Cost	
1	lot	Stage Decoration			
		*Curtain Setup with styro cutouts			
		*Full Ceiling of stage			
		*Flowers			
		*Decorations on side of the bleacher			
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Source of Fund: Delivery Period: After having carefully i	need & accept	PRE STF red your Genaral Conditions, We quote you on the item(s) at prices note above. If the s	Warranty: Price Validity: pace of providec on the Delivery Period, Warranty & Pric	ce Validity are left blank,	
		Conditions specified by SLSU Procurement Office.			
			Printed Name/Signature/Date		
FA-PRC-1.02 F2,	REV. 4				